

# OFFICIAL GAZETTE



## GOVERNMENT OF GOA

### EXTRAORDINARY

#### GOVERNMENT OF GOA

##### Department of Education

##### Directorate of Education

##### Notification

27-90-97/DE-AE/348

#### Goa State Library (Financial Assistance) Rules 1998.

This notification is issued in supercession of the Notifications issued under Order (1) No. DE/Acad-I/II(SE)5/ /667/76 dated 8-1-77 (2) No. 150-20-84-88 dated 21-9-88 (3) No. 27-90-96/DE/AE/95 dated 4-6-97 and Order No. 27-90-97/ /DE/AE/686 dated 28-11-1997, revising rules for the recognition and payment of Grant-in-aid to the Libraries run by Non-Government Institutions, as per enclosed annexure.

The notification shall come into force with immediate effect.

By order and in the name of the Governor of Goa.

*Suman Pednekar*, Director of Education & Ex-Officio Jt. Secretary.

Panaji, 12th August, 1998.

Annexure to Notification No. 27-90-97/DE-AE/348 dated 12-8-1998.

1. The State Libraries Act encourages a network of libraries as follows:

- Central Library (State).
- District Library.
- Taluka Library.
- Village Panchayat Library.

#### 2. Management:

Management of libraries (other than the Central Library) can be done through Municipalities, Gram Panchayats or Non-Government Organisations registered under Societies Registration Act 1860 e. g. Youth Clubs, Mahila Mandals, Educational Societies, etc.

#### 3. Grants:

- Grant-in-aid will be given for running libraries opened by Non-Government Organisations, Municipalities or

by Gram Panchayats. Grants will be paid in two instalments one instalment after getting annual report about the functioning of the library by 30th May and second instalment after getting audited statement, utilisation certificate and inspection report of the library.

- Token grant — In case of new institutions, a token grant of Rs. 5,000/- will be paid.

#### (iii) Taluka Libraries

In respect of taluka libraries, there will be three categories and grant will be given as per following norms:—

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|---|---|
| Category I — Membership above 1000            | At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs.25,000/-. |
| Category II — Membership between 500 and 1000 | At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs.20,000/-. |
| Category III — Membership between 200 and 500 | At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs.15,000/-. |

#### (iv) Panchayat Libraries

In respect of Village Panchayat Libraries, there will be three categories and grant will be given as per following norms:—

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|--|---|
| Category I — With Membership of 400 and above                    | At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs.12,000/-. |
| Category II — With Membership of 250 and above but less than 400 | At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs.9,000/-.  |

Category III— With Membership of 100 and above but less than 250	At the rate of 75% of the expenditure incurred on admissible items subject to maximum of Rs. 6,000/-.
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#### 4. Conditions for eligibility of grants:

The Non-Government Organisation/Municipality/Gram Panchayat has to submit an application for opening of library in the prescribed form (Annexure I) to the Director of School Education.

The organisation has to comply with the following conditions:—

- i) The Library should have suitable building with proper lighting, ventilation and sufficient space for readers.
- ii) The library should maintain all registers and files required for smooth functioning of the library.

Following registers are required to be maintained:

- (a) Accounts books viz. cash book, Journal and ledger.
- (b) Issue Register.
- (c) List of Members.
- (d) Record of research workers taking advantage of library.
- (e) Record of daily visitors or readers.
- (f) Dead Stock Register.
- (g) Receipt Books.
- (h) List of newspapers periodicals.
- (i) Register of permanent and semi-permanent assets acquired wholly or mainly out of Government grants.
- iii) The timings of the library and the holidays and working days of library should be displayed outside the library building.
- iv) The library shall be open to inspection and audit by the Director of School Education or State Library Officer or by a representative of State Library Committee/State Library Council. All records and registers etc. should be made available for scrutiny by the Inspecting Officer.
- v) The The management should submit an annual report by 30th May and audited statement and utilisation certificate of previous year latest by 30th October every year.

#### 5. Admissible items of expenditure:

- (a) Pay and allowances of Staff.
- (b) Rent certified as the reasonable by the Executive Engineer, PWD.
- (c) Expenditure on minor repairs of library premises and furniture.
- (d) Expenditure on purchase of books, periodicals, newspapers and any other reading or study material.

- (e) Expenditure on preparation and printing of catalogues approved forms, annual reports, statement of accounts.
- (f) Expenditure on furniture for storing of books and for office purposes.
- (g) Expenditure on account of Insurance premia for books and furniture and also for the building.
- (h) Expenditure on contingencies such as stationery, postage, electricity, insecticides, etc.
- (i) Miscellaneous expenses in connection with organisation of discussion groups, symposium, etc.
- (j) Celebration of Library day viz. 12th August, 14th November to 20th November, 23rd April, book exhibition, reading, gathering, etc.

#### 6. Withdrawal of grant-in-aid:

Failure to comply with the grant-in-aid rules or any orders issued by the Director of School Education or unsatisfactory management of the library or any other defaults may result in withholding part or whole of the grant ordinarily payable to the library.

#### 7. Undertaking to be given by Managements:

Management will have to give an undertaking that on withdrawal of grants by the Government, they will hand over the entire material purchased through Government funds to the Director of School Education or his nominee. The management will make good any loss or damage to Government property immediately after inspection by the Department, failing which recovery proceedings will be initiated.

### Department of Finance

#### Revenue and Expenditure Division

#### Notification

1/1/97-Fin(R&C)

In exercise of the powers conferred by section 12 of the Goa Excise Duty Act, 1964 (Act 5 of 1964), the Government of Goa hereby amends the Government Notification No. Fin (Rev)/2-35/15/75 (c) dated 25-3-1976, published in the Official Gazette, Series I No. 52, dated 25-3-1976 (hereinafter referred to as the "principal Notification"), as follows, namely:—

In Part A of the principal Notification, for item (4) (i), following shall be substituted, namely:—

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| “(4)(i) Country liquor (other than cashew liquor) when manufactured with rectified spirit as a base material. | Rs.30/-<br>Per proof<br>litre.” |
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This Notification shall come into force with immediate effect.

By order and in the name of the Governor of Goa.

L. F. Correia, Under Secretary (Fin-Exp).

Panaji, 20th August, 1998.